

## **THE PARK SCHOOL**

### **SANCTIONS POLICY**

Pupils are allowed certain sanctions under certain conditions. There are particular rules surrounding the movement off the school site. Pupils may only leave the school site if they have permission from a member of staff. This also may be supported by permission obtained from their parents. Boarders may go into Yeovil, provided that they sign out and on re-entry to school, sign back in. No day pupils between the ages of three and sixteen are allowed off site unless they have permission. Request for leaving the school premises must be given in writing at least 24 hours in advance. Students in the Sixth Form may leave under similar conditions to the Boarders, with the signing in and out of a book.

Uniform allowances are to be found in the separate uniform policy.

Mobile phones may be brought into school by day pupils, but must be deposited at the school office. Boarders may have mobile phones in use in the evening, but they should be locked away in their bedrooms during the hours of 8.30 to 4.00 p.m.

Pupils may bring in food for eating during break time and also have bottled water on them throughout the day. Water may be refilled at the fountains. Boarders are not permitted to be upstairs during the school day unless it is an emergency. Pupils may use a room in the Boarding House for music tuition during the day.

Sixth formers may bring cars or motor cycles on to the school premises. They are parked at the owner's risk. Pupils may go into classrooms during the inclement weather unless directed otherwise by members of staff.

At The Park School a record is kept of the following offences, which are entered onto a pupil's record:

- Alcohol abuse
- Bullying, including racist, sexist or discriminatory bullying
- Drug abuse
- Fraud
- Gambling
- Improper behaviour towards a member of staff or another pupil
- Malicious accusations against staff
- Malicious damage
- Persistent disruptive behaviour
- Physical assault/ threatening behaviour
- Using pornography
- Racist abuse
- Sexual harassment
- Sexual misconduct
- Theft
- Violence
- Any other activity that is illegal under English law

It is the policy of The Park School to keep all our pupil sanctions records securely until your son or daughter has reached the age of 25, when they will be destroyed. They will not be disclosed to any third party, unless required by statutory regulations.

This policy should be read and used in conjunction with

- Behaviour Policy
- Rewards Policy
- Anti-Bullying Policy
- Discipline & Exclusions Policy
- Use of Force to Control or Restrain Students Policy
- Complaints Procedure
- The Schools Rules and Regulations

Approved by the Governing Body -  
5th March 2010